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You are at an interview and are asked the questions in the dialogue. What is the best answer?

At the Interview

You are at the interview in the company facing the interview panel. Very nervous you respond to their questions.

1

Give your response as Applicant:

Mr Maier wants to know...

Question

What special skills do you have?

What separates you from the other applicants?

Applicant

A very tricky question is asked.
Will you really tell them the truth about your weaknesses?
Think of your response carefully.

2

Question

What are your strenghts and weaknesses?

Remember, don't lie.

Applicant

Think carefully.
Only you know how you handle pressure.
Remember, don't lie.

3

Question

How do you handle pressure?

Your response

Applicant

Why did you apply for this job?
What do you want from it and what can you contribute to the company?

4

Question

What do you expect from this job?

your response

Applicant

While you respond to these questions some members might want you to elaborate on your answers.

5

Be prepared for that.

Sticking to deadlines is very important in a company.

Question

What will you do if you discover that you can not meet a deadline?

your response

Applicant

5

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At the Interview

To run a company effectively it is important that employees get along with each other.
Do you get along or do you always argue and fight with others?

6

Question How well do you get along with fellow employees?

your response

Applicant

What can you do for us?
Why should we employ you?
Are you really the best person for this job?

7

Question What contribution can you make to our company?

your response

Applicant

Do you just do what you are told to do or do you have own initiative.
Own initiative is important but too much own initiative is sometimes not wanted.

8

Question Do you have own initiative?

your response

Applicant

They want to know how well you are informed about the company.
Remember! Don't flatter them! Stick to facts.

9

Question What do you know / have you heard from our company?

your response

Applicant

10

STATEMENT Thank you!
Now to you.
Are there any question you would like to ask us?

Keep this straight and simple.

Applicant

5

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At the Interview

11

*Respond to these questions***RESPONSE***Reply to response***Applicant**

The interview is in its final stages.

12

*The chairpersons last words.***FINAL**

Thank you for coming.
It was nice to meet and get to know you.
We will inform you of our decision shortly.
Good-bye.

*Your response***Applicant**
